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DFS RELEASES CIRCULAR LETTER ON COVID-19 PREPAREDNESS REPORTING

The New York Department of Financial Services (DFS) released [Insurance Circular Letter No. 5 \(2020\)](#) on March 10th requiring all DFS-regulated entities, *including New York-licensed excess line brokers*, to report within 30 days the status of their Novel Coronavirus (COVID-19) preparation and situation. “Plans of preparedness” must address operational and financial risk, including how disruptions are to be dealt with.

It should be noted that plans should reflect a number of factors, including the entity’s size. Plans must include an “assessment of the preparedness of critical third-party service providers and suppliers.”

We recommend that all New York-licensed excess line brokers, both resident and nonresident, carefully review the circular letter and submit all required information to the DFS as quickly as feasible, but in no event later than 30 days from March 10, 2020.

ELANY will keep you apprised of any guidance that becomes available.